



Nottingham Township

909 Sugar Run Road
Eighty Four, PA 15330
(724) 348-5622 • Fax (724) 348-8822



Factory Built Home Application Requirements

Industrial or Manufactured Housing is the technical designation of modular homes and trailers. Both are built off site and while they fall under the same residential building code as site built homes most inspections are done at the factory prior to shipping. All industrial and manufactured homes are inspected by a HUD certified Design Approval Primary Inspection Agency (DIPIA). Both have additional requirements for the issuance of building and occupancy permits.

Modular Home (*Industrial Housing*) - Transported by truck and normally lifted into place, section by section with a crane. Modular Homes can be of any size or shape and are fairly indistinguishable from site built homes.

Trailer (*Manufactured Housing*) - Also a called mobile home, is built on a permanent chassis and is hauled over the road on its own wheels. Can be stacked as modular.

Don Hindman, Building Inspector, 724-745-8880

GENERAL REQUIREMENTS FOR PERMIT APPLICATION SUBMITTAL

Manufactured Home (Trailer/Doublewide)

- Complete Permit Application
- Sealed survey showing building location
- Workers Comp Insurance Certificate
- Highway Occupancy permit if State Highway
- Proof of accepted means of sewage disposal
- Copy of Title
- PA State Installers Certificate / License
- Approved DAPIA stamped drawings
- Approved "Manufacturers Installation Instructions"
- Proof of compliance for Thermal Zone 3
- Footing / Foundation Details and Anchorage
- Installation Check List

Industrialized (Modular)

- Complete Permit Application
- Sealed survey showing building location
- Workers Comp Insurance Certificate
- Highway occupancy permit if State Highway
- Proof of accepted means of sewage disposal
- Current "Notice of Approval" manufacturer
- Blank "Site Inspection Form"
- Approved DAPIA stamped drawings
- Approved "Manufacturers Installation Instructions"
- Footing/Foundation drawings and details

Construction drawings for any decks, stairs or porches (**Decks, roofs, garages, carports or any other structural additions may not be structurally supported or attached to a factory built home without approval of the manufacturer.**)

Type and number of inspections will very depending on the manufactures report.

USED TRAILERS BEING MOVED AND REUSED MUST COMPLY WITH THE ABOVE REQUIREMENTS AND BUILDING CODE IN AFFECT AT THE TIME OF THE MOVE.

All decks, porches, utility hookups and other are to be reviewed and installed in accordance with the State Unified Construction Code

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Permit No. _____

Factory Built Home Permit Application

A. Applicant:						Applicant is: <input type="checkbox"/> Owner <input type="checkbox"/> Authorized agent of owner								
Name / Co.						Phone								
						Email								
Street address				Suite		City				State		Zip		
B. Owner (if different from applicant)														
Name / Co.						Phone								
						Email								
Street address				Suite		City				State		Zip		
C. Property information:														
Street address						Parcel ID.						Lot No.		
City				State		Zip		Plan Name						
D. Purpose of application:														
Application For:			<input type="checkbox"/> Addition to			<input type="checkbox"/> Alteration / repair			<input type="checkbox"/> Demolition			<input type="checkbox"/> Other		
<input type="checkbox"/> New Manufactured (Mobile) Home			Installer						Phone					
<input type="checkbox"/> Used Manufactured (Mobile) Home									Email					
<input type="checkbox"/> Industrialized (Modular) Home			Description of proposed work (Basement, crawlspace, other)											
Area of work (sq.ft.)				No. stories				Project value est. \$						
E. Declaration of applicant														
<p>I HEREBY CERTIFY THAT ALL STATEMENTS CONTAINED ABOVE ARE, TO THE BEST OF MY KNOWLEDGE, TRUE AND CORRECT AND HEREBY APPLY FOR A BUILDING PERMIT TO PERFORM THE WORK ON THE PREMISES AS DESCRIBED ABOVE. I FURTHER UNDERSTAND THAT I MUST COMPLY WITH THE PROVISIONS OF ALL LAWS AND ORDINANCES AS ADOPTED BY THE TOWNSHIP AND THE UNIFIED CONSTRUCTION CODE OF PENNSYLVANIA.</p>														
_____						_____								
Signature of applicant						Date								

Date Received		Occupancy Classification		Type Construction		Building Code Version			
Permit Fee \$		Elec. Fee \$		Admin Fee \$		State Fee \$ 4.50		Total \$	
Zoning Officer						Date			
Building Code Official						Date			

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SEALED SURVEY WAIVER

(NOT TO BE USED FOR NEW SINGLE FAMILY DWELLINGS)

The Township, at its sole discretion, reserves the right to require a sealed survey prior to the issuance of any construction, grading alteration, demolition or other permit.

NOT TO BE USED FOR NEW RESIDENTIAL HOMES or COMMERCIAL BUILDINGS

Parcel Id. No. _____

I, _____, certify that the information shown
(PRINT NAME)
on the accompanying drawing is representation of my existing home and property lines. All information is correct and true and all easements, right-of-ways, buildings, property lines, setbacks and any other recorded requirements are shown on the drawing.

I further understand that I am solely responsible for showing all recorded information and agree that Donegal Township is neither responsible for providing nor keeping records of deeds and recordings of properties within the Township and that the Township is not responsible for the removal, demolition or damages incurred by the property owner should this structure encroach on or into any unidentified easement or other as above mentioned.

Signature: _____ Date: _____

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Workers' Compensation Insurance Coverage Information (Attach to building permit application)

- A. The applicant is a contractor within the meaning of the Pennsylvania Workers' Compensation Law Yes No

If "Yes", Complete sections B and C below as appropriate

B. Insurance Information

Name of Applicant _____

Federal or State Employer Identification No. _____

Applicant is a qualified self-insurer for workers' compensation. Certificate Attached.

Name of Workers' Compensation Insurer _____

Workers' Compensation Policy No. _____

Policy Expiration Date _____

C. Exemptions

Complete section C if the applicant is a contractor claiming exemption from providing workers' compensation insurance.

The undersigned swears or affirms that he/she is not required to provide workers' compensation insurance under the provisions of Pennsylvania's Workers' Compensation Law for one of the following reasons as indicated:

- Contractor with no employees. **Contractor prohibited by law from employing any individual to perform work pursuant to this building permit unless contractor provides proof of insurance to the township**
- Religious exemption under the Workers' Compensation Law

Subscribed and sworn to before me this

____ Day of _____ 20 ____

(Signature of Notary Public)

My commission expires: _____

(SEAL)

Signature of applicant: _____

Address: _____

County of: _____

Municipality of: _____

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Permit No. _____

RESIDENTIAL SPRINKLER SUPPLEMENTAL (FOR NEW SINGLE and TWO FAMILY HOMES ONLY INCLUDING FACTORY BUILT)

In 20011, House Bill 377 became law requiring "All newly constructed Single Family homes shall be equipped throughout with a code compliant fire sprinkler system, unless prior to entering into contract, the builder and home buyer agree as follows."

- The option install an automatic sprinkler system is provided.
- Information explaining the initial and ongoing cost of installing a residential fire sprinkler system is provided.
- Information, as made available buy the PA State Fire Commissioners Office, on the possible benefits of installing a sprinkler system is provided.

In addition to the above it also became mandatory that in the event it is decided not to install an Automatic Fire Sprinkler System, any ceiling / floor assembly, not fire rated, (unfinished ceilings in areas with living space above, NORMALLY the basement with exposed floor joist) shall be protected by sprinklers, covered, with a minimum 1/2-Inch gypsum wall board, covered with 5/8-inch wood structural panel (plywood) or covered with equivalent approved material.

- Exceptions:
 - The unprotected level is located over a crawlspace not intended for storage.
 - The space does not exceed 80 sq.ft. is properly fire blocked or is constructed of dimensional or composite lumber equal to or greater than 2-inch by 10-inch nominal dimension lumber.

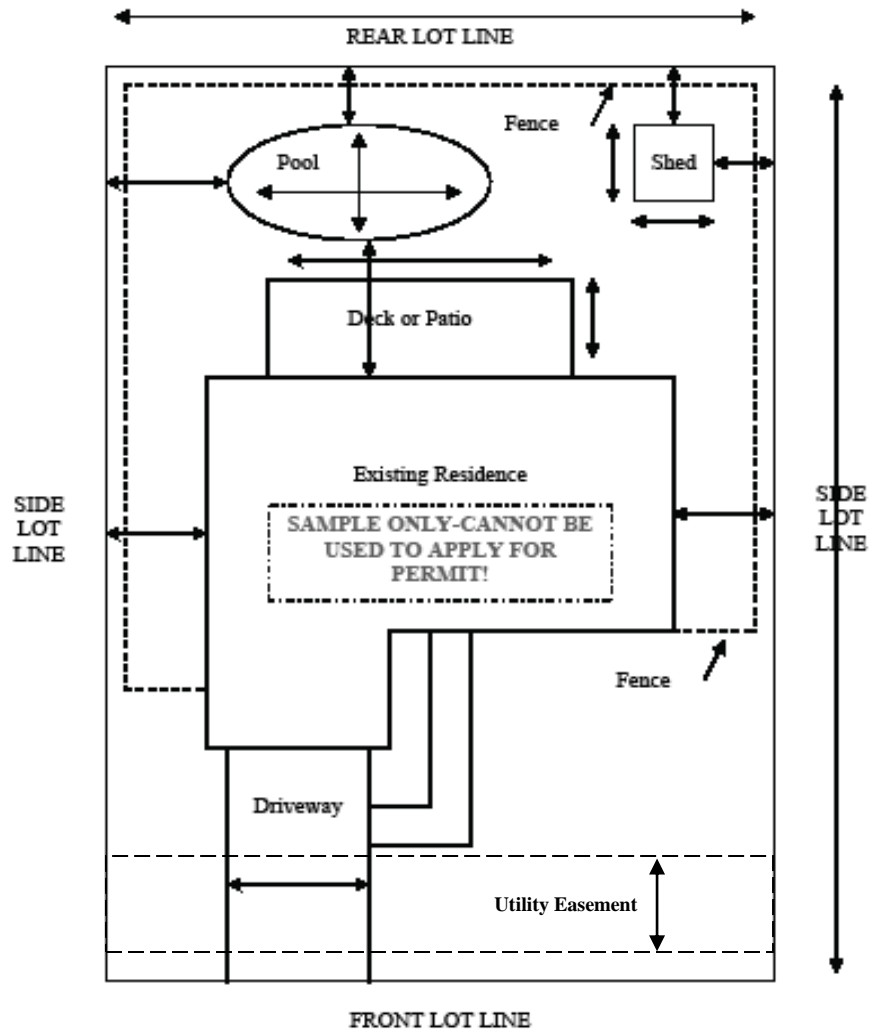
I HEREBY CERTIFY THAT I HAVE READ THE STATEMENTS CONTAINED ABOVE AND THE INFORMATION REGARDING RESIDENTIAL SPRINKLER SYSTEMS AS PROVIDED BY BUILDER, THE PA FIRE COMMISSIONERS OFFICE AND OR LOCAL FIRE DEPARTMENT. I UNDERSTAND THE RISKS AND REQUIREMENTS OF NOT HAVING A FIRE SPRINKLER SYSTEM INSTALLED IN MY HOME. I AM THEREFORE APPLING FOR A BUILDING PERMIT TO PERFORM THE WORK ON THE PREMISES AS DESCRIBED, IN THE ATTACHED DOCUMENTATION IN ACCORDANCE WITH THE LAWS AND REGULATIONS OF THE STATE OF PENNSYLVANIA AND THE TOWNSHIP OF DONEGAL.


Applicant: _____ Date: _____

TYPICAL SITE PLAN (EXAMPLE ONLY)

All existing structures & proposed structures applied for under permit must be drawn on copy of survey/site plan.

Copy of completed survey must be submitted with permit application.



Include all dimensions where  lines are shown.

Example:  25'6"