

**NOTTINGHAM TOWNSHIP
WASHINGTON COUNTY, PENNSYLVANIA
909 Sugar Run Road
Eighty Four, PA 15330**

HOME OFFICE APPLICATION

Please answer all questions as accurately a possible. If you do not understand any items please contact the Zoning Officer at 724-348-5622. All forms should be returned to the above address. A copy of this application with either an approval or denial will be sent to you upon evaluation. Applicants are reminded that, upon approval, you must notify Keystone Municipal Collections, 214 Second Street, Monongahela, PA 15063, 724-258-2694. A \$25.00 non-refundable fee payable to Nottingham Township is required with this application.

A. GENERAL INFORMATION

Date of Application:

Applicant's Name:

Applicant's Address:

Applicant's Telephone Number:

Applicant's email Address:

Name of Business:

Address of Home Office:

Business Telephone Number:

B. DETAILS OF HOME OFFICE:

Describe Type of Home Office:

Date Home Office will be or already was started:

List all residents associated or affiliated with the Home Office and their social security numbers.

C. ANSWER QUESTIONS WITH A YES OR NO

Will the Home Office be entirely within the dwelling? _____

Will there be anyone not a resident of the dwelling employed? _____

Will the Home Office Business be conducted by other than phone, computer, electronic networking and or communication? _____

Will clients routinely visit the dwelling? _____

Will there be any stock in trade displayed, stored, produced or offered for sale? _____

Will there be a sign larger than one(1) square foot displayed? _____

COMMENTS: Please provide any other description of your Home Office that you feel is important on the back of this form or an attached sheet.

THIS APPLICATION MUST BE RENEWED ANNUALLY

Signature of Applicant: _____

OFFICE USE ONLY:

MUNICIPAL ACTION:

Approved:

Denied:

Reasons for Denial/Conditions of Approval: _____

Zoning Officer: _____

Date: _____